# Legal Name Change Form

This form is used to file a legal name change and requires legal documentation. When changing your legal name, your primary and preferred name will reflect the change.

A copy of one of the following legal documents is required:
- Driver's license
- Passport
- Birth certificate
- Court Issued Document
- Marriage License
- State Issued Identification Card
- Divorce Decree

Requests received without proper documentation will NOT be processed.

**Complete the form, attach documentation, and return to:**
Blugold Central - Attn: Registrar’s Unit
UW-Eau Claire
Old Library 1108
105 Garfield Avenue
Eau Claire, WI 54702
Fax: 715-836-5816

We will also accept completed forms scanned and sent to: blugoldcentral@uwec.edu

## Section 1: Student Identification

Name as it currently appears in UW – Eau Claire records:

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Student ID: ___________________________  Date of Birth: ___________________________

mm/dd/yyyy

Are you currently employed at UW-Eau Claire? Yes [ ] No [ ]

## Section 2: Name Change

*Name change will result in the new name appearing on ALL Academic Records*

Name (NEW):

<table>
<thead>
<tr>
<th>Last Name</th>
<th>First Name</th>
<th>Middle Initial</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

## Section 2: Marital Status Change

*Please indicate if marital status change is applicable:

Status: [ ] Single  [ ] Married

## Section 3: Signature

*My signature authorizes UW – Eau Claire to change my legal name based on the provided legal documentation.*

Student Signature: ________________________________  Date: mm/dd/yyyy

## Office Use Only

Date Processed: ____________________  Initials: __________________________